

Salem County
Cultural & Heritage Commission

History Grant Workshop - Summary

We invite you to apply for a 2022 grant for your organization's New Jersey History project. Funds for this grant come from the State of New Jersey, Department of State's Historical Commission. Funds are awarded to Salem County to be re-granted to local organizations. The process is administered by the County's Cultural & Heritage Commission.

This year we encourage you to apply for a grant in **one** of the following categories:

- General Operating Support (GOS) – These funds are for arts organizations and require more stringent financial reporting. These requests cannot exceed \$7,500.00 and for 2022 no match is required.
- Special Project (SP) - these funds are for any nonprofit organization to execute a New Jersey history project. The maximum request is \$7,500.00.

Terms:

- Eligible Organizations – Salem County non-profits, municipalities, schools (page 5)
- Eligible Projects – Salem County research, oral histories, websites, public programs (page 5)
- Timing of Project - January 1, 2022 –December 30, 2022
- Matching Funds -Not required for 2022
- Appeal process - application was misinterpreted (page 7)

Schedule:

- Deadline for application 10/27/21
- Reviewers meet in November – recommendations to C&H – then to County Commissioners
- Letter of award in December
- Interim report – a paragraph - will be due in mid-summer
- Funds distributed - 75% in late winter and the final 25% after final report is received (but not before year end.)
- Final report deadline: January 10, 2023

Budget:

- Please report in-kind contributions.
- Use the narrative to explain in-kind, as well as anything else you feel needs clarification for the reviewers

General recommendations:

- Be Clear ... Be Concise
- Pay attention to the Historical Commission's stated *Priorities & Special Concerns* (page 23)
- Pay attention to the rating form that reviewers use at the back of the application
- Contact Pat Federowic with questions – Patricia.federowic@salemcountynj.gov or 856-935-7510
- Mail finished application & 3 copies to: Kathy Mills,
C&H, 110 5th Street, Suite 400, Salem , NJ 08079
- Hand deliver to: Suite 400, County Building, 110 5th Street, Salem **by** 4PM on 10/27. We are not responsible for late mail deliveries. Email is not an acceptable format for delivery.
- Make sure to fill out and comply with all ADA requirements in the application.
- Certificate of Insurance must be included with contract

